

Approved 3/19/07

**Tenafly Welcome
MINUTES
February 12, 2007**

NEXT MEETING MARCH 19, 2007 AT 1:00
BOROUGH HALL

In attendance: Chairwoman April Uram, Ms. Roxana Surrey, Ms. Regina Herring, Mrs. Christine Evron, Ms. Alida Kratnoff, Ms. Samantha Kantor, Ms. Phyllis Lin, Ms. Judith Lipson, Ms. Kye-Eun Ma, Councilwoman Nadia Lamastra

The January minutes were approved with one correction. The words “see attached” were removed.

Chairperson’s Report – Chairwoman April Uram discussed changes to shorten the message on the new post cards to new residents. Suggestions were requested. Procedures for responding and delivering welcome packets were discussed. Timing of sending the post cards was also discussed. It was decided that the post cards would be sent as soon as we are ready with the welcome books. We would concentrate first on finishing our assignments up to the end of December 2006 before sending the post cards to new residents.

The committee discussed goals for 2007:

Welcome Packet

- Record a procedure for compiling and collating
- Compile packets monthly
- Borough Information compiled into booklet

Grow committee

- We have room for one member
- We need additional volunteers to help compile packets

Three new resident events for the year

- Maple Sugaring (TNC) – March
- Swim Club Event - July
- Meet & Greet at Borough Hall – September

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Events Planning – Ms. Kantor reminded us that the next new resident event will be at the Tenafly Nature Center at the Maple Sugaring event on March 11, 2007 from 2:00 – 3:00. Volunteers were requested to arrive at 1:30.

Welcome Packet – Mrs. Evron told us that we were very well stocked with completed books. However, we still need more give aways from local businesses.

Contact Business – Waiting for Council approval

Web Site – Ms. Phyllis Lin reported that the minutes for the December meeting have been posted on the website along with the information about the March Maple Sugaring event. Also, a language preference form will be included in future welcome packets.

Future web requests will be handled in the following manner:

Before we officially start mailing postcards we will continue to deliver welcome packets in person to new residents who fill out the web request form at borough hall. After we start mailing postcards, we will contact the new residents by phone or email to acknowledge that we have received their requests and to inform them that welcome packets are reserved for them at Borough Hall.

Ms Lin reported that 319 books have been delivered and 76 door hangers have been left.

Identify New Residents – Ms. Roxana Surrey completed the January list of new residents.

New Business - None

Submitted by Ms. Roxana Surrey