

**Department of Police
Tenafly, New Jersey 07670**

The Tenafly Police Department is seeking applicants for the position of School Crossing Guard. Tenafly currently employs 24 permanent and 3 substitute guard positions. At the present time, all newly hired guards are initially assigned as a "Substitute Crossing Guard". Substitute crossing guards are called into work when another guard is unable to cover their regular crossing post. This allows newly hired crossing guards the ability to become familiar with the responsibilities and traffic patterns around each of the Borough's 6 public schools. Due to the number of required posts around town, substitute guards often work on a fairly regular basis. Additionally, substitute crossing guards are always considered first when a permanent school crossing post becomes available due to a retirement or separation from service. Starting pay for school crossing guards is \$53.37 per day. Hours vary slightly depending on which crossing post you are assigned, but most require you be present for 2 sessions each school day; one morning session from 7:45AM to 9:00AM and one afternoon session from 2:45PM to 3:45PM. If you are interested in becoming a Tenafly School Crossing Guard, please make sure you understand the list of Essential Functions below, complete an application, and return it to the Tenafly Police Department. Applications will be processed on a first come, first served basis and kept on file for approximately one year.

School Crossing Guard – Essential Functions

1. Speak and understand the English language.
2. Must be a citizen of the State of New Jersey.
3. Must be of sound body and in good health.
4. Is of good moral character and as not been convicted of a crime.
5. Walk and stand for long periods of time in extreme weather conditions.
6. Properly interpret and manage all traffic conditions at the assigned post so as to assure pedestrian safety.
7. Properly use all equipment provided to ensure ones safety and the safety of the public.
8. Have access to a reliable means of transportation to get to and from the assigned post.
9. Maintain mental alertness and readiness to act at a moment's notice for the protection of pedestrians in and around the assigned post.
10. Understand and follow orders, policies, and procedures.
11. Accept direction and function cooperatively as one member of a unit.
12. Communicate effectively and coherently over the telephone or radio initiating or responding to verbal communications.
13. Communicate effectively with people, including juveniles, by giving information and direction when necessary at assigned post.
14. Communicate effectively with individuals who are in an agitated state of mind.
15. Must successfully pass a medical exam if required to do so.
16. Have a working cell phone to communicate their arrival on post, and/or report an emergency.