



Shauna DeMarco
Superintendent of Schools
Email: sdemarco@tenafly.k12.nj.us

500 Tenafly Road, Tenafly, NJ 07670
Tel: 201-816-4502 – Fax: 201-816-4521

2018-2019

Greetings, Tenafly Neighbor,

We are so pleased that you have chosen Tenafly as the town where you and your family will begin a new adventure! You have selected a community that is committed to maintaining and exceeding its long and well-deserved reputation for having an outstanding school district. As such, we are dedicated to providing Tenafly's children with an education rich in creativity, innovation, rigor, and one that is designed to meet each child's specific needs. As a new resident, we are certain that you will find the climate within the Tenafly Public Schools to be supportive of the emotional, social and academic growth of all children in our community.

Tenafly's team of administrators, teachers and staff are excited you are here and we sincerely hope that you will become actively involved with our schools so that, together, we might share a bright and brilliant future for Tenafly's children. We welcome any contributions you can make to your new community by supporting its youth and younger generation.

Included in this package is information about registration, attendance and important school dates. The district's website at www.tenafly.k12.nj.us is a wonderful source of information about our schools, our staff, and about our district. There is a district/borough calendar also on our website as well as individual school calendars. You can also follow us on Twitter @TenaflySupt for district news, events, photos, and educational articles.

If I can be of any help, please contact me or my assistant, Sharon Strompf. My email is sdemarco@tenafly.k12.nj.us and Ms. Strompf, can be reached at or 201-816-4502 or ssstrompf@tenafly.k12.nj.us

Very Truly Yours,

A handwritten signature in blue ink that reads 'S. DeMarco'.

Shauna C. DeMarco
Superintendent
Tenafly Public Schools



Tenafly Public Schools
 500 Tenafly Road
 Tenafly, NJ 07670
 Office of the Superintendent
www.tenafly.k12.nj.us
 Fax: 201-569-3711



(Revised Aug. 2018)

TO: Parents/Legal Guardians
 FROM: Ms. Shauna DeMarco, Superintendent of Schools
 RE: Proof of Tenafly Residency

To be eligible to register your child for school, you must be physically residing in Tenafly. Please bring the following proof of residency documents and this fully completed registration packet to the Superintendent's office located at the Tenafly Board of Education office, 500 Tenafly Road. These requirements are in accordance with District Policy #5111. Our Registrar, Mrs. Mary Nicoletti, will verify your residency during registration. She can be reached at 201-816-4517 or mnicoletti@tenafly.k12.nj.us should you have any questions regarding the registration process.

ALL DOCUMENTS MUST BE OFFICIALLY TRANSLATED INTO ENGLISH

- 1) An **original lease**, dated and signed, effective during the current school year. If the registrant owns their home, the **deed plus a current tax bill/statement** is required.
- 2) A **current utility bill** **OR** a **utility work order/confirmation** (such as PSE&G, SUEZ water, landline phone cable/internet provider) with the registrant's name and Tenafly address clearly shown.
- 3) Identification of the parent/guardian.
- 4) Your child's **original birth certificate** if born in the United States. If your child is born outside of the United States, you must present their **actual passport (NOT a photocopy)**. **Passport is mandatory for all non-U.S. born children.** (The Family Census Register may be needed if parent is not listed on Visa.) District Policy #5112 states, "A child is eligible for entrance into Kindergarten who will have attained the age of five years on or before October 15 of the year in which entrance is sought."
- 5) A **current bank statement/letter** on your bank's letterhead **OR New Jersey vehicle registration** showing the family name and Tenafly address. An additional **current utility bill** or utility work order/confirmation may be provided if a bank statement/letter or New Jersey vehicle registration is not possible.
- 6) Elementary report card, Middle & High School transcripts **officially translated into English** are required at the time of registration. Failure to present this item may result in a delay in registration.
- 7) All the Registration for Admission forms must be **fully completed**. The **health history form with up-to-date immunizations** must be completed by your doctor and reviewed by our school nurse before a student may enter school. (If entering from outside the U.S., a physical is needed within 30 days; if entering from within the U.S., a physical within a year prior to the registration date must be submitted.)
- 8) A Certificate of Residency form is to be completed by the parent/guardian. Once the above documents are provided and proof of residency has been established, our registrar will notarize the Certificate of Residency form. All processed paperwork will then be sent to the appropriate school's secretary and she will contact the parent/guardian to complete the registration process.



PLEASE REGISTER SCHOOL-AGED CHILDREN AS SOON AS POSSIBLE

at The Board of Education Office located at 500 Tenafly Road

DO NOT WAIT FOR THE 1st DAY OF CLASSES

If your child is 5 years old by October 15th you need to register him or her for Kindergarten by March 1st for Spring Orientation in the Fall. Orientations include tours of the school and introductions to future classmates.

School Schedule for 2018-2019

First day of school: Tuesday, September 4, 2018

Holiday Recess: Early dismissal Dec 21, 2018; Dec 24, 2018 – Jan 1, 2019

Winter Recess: Early dismissal Feb 15, 2018; Feb 18 – Feb 20, 2019

Spring Recess: April 15, 2019 – April 19, 2019

Last Day of School: June 20, 2018

2018-2019 School Day Time Schedules

School	Class Start	Class End	Early Dismissal	Delayed Opening (2 hours)
ELEMENTARY	8:30 a.m.	3:10 p.m.	12:45 p.m.	10:30 a.m.
MIDDLE	8:20 a.m.	2:57 p.m.	12:30 p.m.	10:20 a.m.
HIGH 4 Days	8:10 a.m.	3:11 p.m.	12:10 p.m.	10:10 a.m.
1 Day	8:30 a.m.	3:11 p.m.	* ALL DAYS * 8:10 a.m. - 12:10 p.m.	* ALL DAYS *
TIGER TOTS	8:45 a.m.*	2:40 p.m.**	11:30 a.m.	10:45 a.m.
* Drop off available between 7:30-8:30 a.m. ** After school program begins immediately after dismissal; Childcare provided until 5 p.m. (Late fees incurred after 5 p.m.)				

Emergency Closings

Blackboard Notification System (sign up when registering student)

Check the TPS website: www.tenafly.k12.nj.us

Listen to radio stations: 1010 WINS AM or 880 WCBS AM

Call: 201-816-7729 for a recorded district announcement

TV stations: CBS-TV Channel 2, WNBC Channel 4, FOX5 News Channel 5,

WABC-TV Channel 7, NEWS 12 NJ Channel 12

TENAFLY PUBLIC SCHOOLS * 2018-2019 SCHOOL YEAR CALENDAR

* Revised 6/8/18
Approved by
BOE 1/22/18

20-21 Administrative Kickoff
22-24 New Faculty Orientation
29-30 Professional Days (Teachers Only)

183 School Days (Students)
 185 School Days (Teachers)
 188 Days (New Teachers)
 *3 Snow Days Included (will take 5/24, 4/15, 4/16, if needed)

2 Staff days & 3 new staff days

AUGUST '18						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER '18						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 Labor Day (Schools Closed)
4 First Day of School
10-11 Rosh Hashanah (Schools Closed)
12 TMS Back-to-School Night
13 THS Back-to-School Night
19 Yom Kippur (Schools Closed)
20 ELEM Back-to-School Night

16 Staff & student days

8 Early Dismissal (Prof ½ Day)

23 Staff & Student days

OCTOBER '18						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER '18						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6 Election Day
8-9 NJEA Convention (Schools Closed)
21 Early Dismissal (Holiday)
22-23 Thanksgiving Break (Schools Closed)
28 TMS P/T Conferences
29 THS P/T Conferences

18 Staff & student days

6-7 ELEM P/T Conferences (Early Dismissal)
21 Early Dismissal (Holiday)
24-31 Holiday Break

15 Staff & student days

DECEMBER '18						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 New Year's Day (Schools Closed)
2 Schools Reopen
14 Early Dismissal (Prof ½ Day)
21 Dr. MLK Jr. Day (Schools Closed)
TBD TMS/THS end of 1st semester

21 Staff & student days

5 Lunar New Year (Schools Closed)
15 Early Dismissal
18 Presidents' Day
18-19 Winter Break (Schools Closed)

17 Staff and student days

FEBRUARY '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

11 Early Dismissal (Professional ½ Day)
13 TMS P/T Conferences
21 THS P/T Conferences
28-29 ELEM P/T Conferences (Early Dismissal)

21 Staff & student days

15-18 April Break (Schools Closed)
19 Good Friday (Schools Closed)
21 Easter Sunday

*3 Snow Days Included (will take 5/24, 4/15, 4/16 if needed)

17 Staff and student days

APRIL '19						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY '19						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

24-27 Memorial Day Break (Schools Closed)

21 Staff and student days

18-20 Early Dismissal
19 TMS Graduation
20 THS GRADUATION
20 LAST DAY OF SCHOOL

14 Staff and student days

JUNE '19						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY '19						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

4 Independence Day



SCHOOL AGE CHILD CARE PROGRAM • 500 Tenafly Road • Tenafly, NJ 07670 • Tel. 201-816-4526

SCHOOL-AGE CHILD CARE PROGRAM 2018-2019

The School-Age Child Care program (SACC) is a tuition-based, before and after school program sponsored by the Tenafly Board of Education. It is dedicated to providing a safe and wholesome atmosphere for children who are entering grades kindergarten through fifth and have either working or student parents.

The program is available from 7:30-8:30 a.m. and /or 3:10-6:00 p.m. daily on school days; 12:45-6:00 p.m. on most early dismissal days according to the Tenafly Public School calendar. Please note that SACC is not in session when school is closed, and morning SACC is cancelled whenever schools have a delayed opening.

Program options are (See brochure for fee schedule):

- Morning Program:** 1 – 5 days per week
- Afternoon Program:** 1 – 5 day per week
- Combined AM & PM** 5 days per week
- Per diem** (the 1 day option is also charged at this rate)

For those children entering kindergarten, the SACC program will also provide coverage from 12:10-6:00 p.m. during the first two weeks of school, as long as enough kindergarteners register. **Registration forms must be received by August 16 in order to utilize the early kindergarten program the first day and week of school.** Otherwise, your child may utilize the kindergarten early program the second week of school.

The SACC program does accept students throughout the school year and requires **two full business days to process the registration form before a student can begin participation in the SACC program.**

Registration forms for the 2018–2019 SACC program will be available in April. For additional information and/or to request an application please call the SACC office at **201-816-4526** or visit our website at <https://www.tenaflyschools.org/SACC>