

# BOROUGH OF TENAFLY

## Tax Collector's Office

We would like this opportunity to welcome you to the neighborhood. Upon moving to Tenafly, you should make it a priority to contact the tax office. Please feel free to stop by in person so we can answer any questions you may have or you can telephone us at 201.568.6100 ext. #'s 5533 or 5534. Our office hours are Monday to Friday, 8:30 a.m. until 4:30 p.m., excluding holidays.

All new homeowners should have received a copy of their tax bill at their closing. If not, please request a new bill from us. Failure to receive a tax bill does not relieve your obligation as a taxpayer. The tax bills are automatically sent out once a year in late June or early July. These bills include four stubs—one for each quarter. Please do not remove the stubs from the bill. We will remove them for you when we receipt your tax payments.

Please make note if you, the homeowner, will be paying your taxes directly or if a mortgage company will be making your tax payments for you. If you are using a mortgage company, we require written authorization from the mortgage company stating that they are responsible for your payments. Once your mortgage is satisfied, please contact the tax office. We would like to give you further instruction at that time.

Taxes are due four times a year. They are due the first of the month of February, May, August and November. We offer a ten-day grace period. After the grace period, state statute requires interest for overdue periods date back to the first of the month. **We do not send reminder notices.** You may pay your taxes in person or by mail. If you pay by mail, we receipt your taxes based on the day we receive your check **not the date** written on the check or the postmark date.

There are various property tax relief programs that are offered by the state you may qualify for. Call us at 201.568.6100 ext. # 5533 or visit our website @ [www.tenaflynj.org](http://www.tenaflynj.org) under Municipal Government, Finance.

If we can be of any assistance, please feel free to call or stop by anytime. We hope your move to Tenafly is a pleasant one.